



MOBILE TEAM TRAINING UNIT IV



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**A Statewide System of Inservice Training Program
Illinois Law Enforcement Training and Standards Board**

PRESENTS

BASIC INSTRUCTOR DEVELOPMENT—32 HOURS

COURSE DESCRIPTION: This course is to prepare law enforcement officers to be effective trainers. It will focus on teaching and the preparations of proper training documentation. Student will participate in practice public presentations.

COURSE OBJECTIVES:

- A trainer's legal professional responsibilities to their agency and attendees.
- How to assess trainee needs & abilities to research & write training materials with fitted methods.
- How and why the trainer must build a communication climate for learning.
- How to write achievable learning objectives, a lesson plan, a source document, a course synopsis, and test questions—clarifying the legal and practical purposes and responsibilities of each.
- Methods for increasing public speaking confidence and reducing nervousness, towards increasing quality training. Students give a 3-minute presentation, a panel presentation, & final teaching project.
- The advantages & disadvantages of PowerPoint slides.
- How to test fairly and to accurately measure training goals.
- The purpose of training evaluation & how to write an evaluation that increases instructor awareness.

DATE: April 24-27, 2023

REGISTRATION ENDS: April 10, 2023

LOCATION: MTTU IV 1033 7th Street, Suite 102, East Moline, IL 61244

TIME: 8:00 AM-5:00 PM

Instructor: Jan Mirikitani **Maximum Enrolment:** 20

Cost: MTTU IV MEMBERS: \$ 0.00 - NON MTTU IV MEMBERS: \$ 225.00

MTTU IV Members are given priority registration status.

This Class Meets the following Mandatory Training Key Guidelines

Cultural Competency (3 hours) and Procedural Justice (2 hours)

Instructor Bio

Jan Mirikitani has been a law enforcement trainer since 1989 and teaches on the municipal, state, and federal levels. Her B.S. degree is in English. Her M.A. is in Organizational Communications & Psychology. She has consulted with multiple federal, state, & municipal agencies providing leadership, coaching, & mentor ship succession training, strategic planning, character-driven professionalism, & leadership development skills. She has been a key-note speaker & trainer for state, regional, & federal conferences.

Mobile Team Training Unit IV has received certification for this course with the Illinois Law Enforcement Training and Standards Board