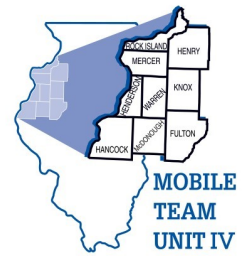




MOBILE TEAM TRAINING UNIT IV

Main Office: 1033 7th Street • East Moline, Illinois 61244
Phone: (309) 755-3271 • **Fax:** (309) 755-3371
Satellite Office: 1801 Windish Drive • Galesburg, Illinois 61401
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A Statewide System of Inservice Training Program
Illinois Law Enforcement Training and Standards Board



PRESENTS

COMMUNICATIONS TRAINING OFFICER (CTO) WORKSHOP

COURSE DESCRIPTION:

In this 3-day course, you will develop the tools to teach new prospective members in the industry. This course will expand the standards of the industry, while reaffirming the best practices every center is looking for.

We will specifically examine:

- The DOR (Daily Observation Report and how to use it properly).
- How to develop a Task Sheet.
- When to apply a PIP (Personal Improvement Plan).
- How to counsel and support the new trainee.
- The liability of training for you and your center.
- How to teach both the young and older trainees.
- Mitigation techniques for the trainees.
- NRT (Not responding to training).
- When to sign off on an employee.

AEP looks to empower trainers with the best tools to move our lifesaving industry forward. Upon completion, your new CTO's will have the confidence and knowledge to bring back to your centers the most up-to-date information to train our new employees. We will take you from day one to sign off. This course is an evidence-based representation of the best training practices today.

DATE: October 2-4, 2023

TIME: 8:30 AM—4:30 PM

LOCATION: QCOMM 911 training center (2nd floor) 405 First Street East, Milan, IL 61264

Instructors: American Emergency Preparedness

Cost: MTTU IV MEMBERS: \$ 0.00 - NON MTTU IV MEMBERS: \$ 300.00

MTTU IV Members are given priority registration status.

Visit www.mttuiv.org to register. Registrations are only accepted from department training officers

Per Board approval, this Class Meets the following Mandatory Training Key Guidelines.

No mandates.