



MOBILE TEAM TRAINING UNIT IV



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A Statewide System of Inservice Training Program
Illinois Law Enforcement Training and Standards Board

PRESENTS

SEARCH WARRANTS, REPORT WRITING AND COURT-ROOM TESTIMONY

This course will cover specific detailed writing for search warrants from drafting affidavits to testifying during a suppression hearing. This course will also cover the do's and don'ts of writing police reports to avoid problems in court. Finally, this course will teach officers how to properly prepare for court and present physical and testimonial evidence at trial.

Topics:

Search Warrants: Drafting affidavit; informant affidavits; Hearsay; John Doe warrants; Probable cause; Misrepresentation of Facts; Omissions; Discovery; Judicial Approval; Telephone corrections; Execution; Timelines; Inventory & Return; Warrant Executed at Wrong Address; Knock & Announce/No Knock Warrants; Descriptions of places-persons -items to be searched; Anticipatory Search Warrants Mandates: Use of force during crimes in progress; offenders fleeing a crime scene; medical emergencies.

Report Writing: Supreme Court Rule 412-Disclosure; Supreme Court Rule 415-Duty to Disclose; Officer Personnel Files; Dangers of Poor Report Writing; Keys to well written reports; Report checklist.

Courtroom Testimony: The New Orleans Story; Attorney rules and ethics; Understanding Defense Attorneys; How to Prepare for Your Testimony; How to testify at trial; Cross examination.

DATE: October 16, 2026

Register by October 9, 2026

TIME: 8:00 AM-5:00 PM

Location: MTTU IV @ Black Hawk College 6600 34th Avenue, Building 2, Room 126 Moline, IL

Instructor: Jeff Pavletic

Cost: MTTU IV MEMBERS: \$ 0.00 - NON MTTU IV MEMBERS: \$ 0.00. MTTU IV members have priority until 1 month prior to class.

Visit www.mttuiv.org to register. Registrations are only accepted from department training officers

Per Board approval, this Class Meets the following Mandatory Training Key Guidelines.

Civil Rights—4 hours

Legal Updates—2 hours

Law concerning stops, searches and use of force—2 hours

Lead Homicide Investigations continuing ed—8 hours

Jeffrey J. Pavletic is an award-winning trial attorney who has built a reputation of integrity and exceptional skill in the courtroom. As a prosecutor over the past two decades, he has tried countless cases to victory (including approximately 150 jury trials with a concentration in homicide and violent crime). In addition to trying some of the most high profile and complex cases that have occurred in the history of Northern Illinois, Jeff was Chief of the Felony Review Division, and is currently the First Assistant State's Attorney for the Lake County (Illinois) State's Attorney's Office. Jeff served as Special Counsel to the U.S. House of Representatives Judiciary Committee in the impeachment of President Clinton. His duties included all aspects of independent counsel review, the impeachment inquiry, presentation of articles of impeachment to the U.S. House of Representatives, all witness interviews and depositions of trial witnesses, and the actual impeachment trial before the United States Senate.

Jeff not only has developed a reputation for excellence in the courtroom, but he is also a published author and a well-respected instructor of law. He currently holds undergraduate and graduate faculty positions and has received accolades as a nationally renowned lecturer training thousands of police, lawyers, prosecutors, and judges.

Mobile Team Training Unit IV has requested certification for this course with the Illinois Law Enforcement Training and Standards Board