

## **Advisory Board Meeting**

Mobile Team Training Unit IV

Wednesday, March 22, 2023 (changed from 3/15/23)

9:30 am

Held at the Silvis PD (moved from East Moline). Remote access was available through Zoom.

### **I. Call to Order**

**Mark Van Klaveren—Chairman**

Van Klaveren called the meeting to order at 9:32 am.

### **II. Roll Call – Establishment of Quorum**

#### **Advisory Board Members in Attendance:**

Lt. Spahn, Canton Police Department (Zoom)  
Chief Mike Swemline, Colona Police Department  
Chief Jeff Ramsey, East Moline Police Department  
Sheriff Jon Webb, Fulton County Sheriff's Office (Zoom)  
Chief Ryan Tone, Hampton Police Department  
Sheriff Matt Link, Henderson County Sheriff's Office (Zoom)  
Sheriff Josh Verscheure, Henry County Sheriff's Office  
Chief Jerel Jones, Macomb Police Department (Zoom)  
Sheriff Dusty Terrill, Mercer County Sheriff's Office  
Chief Chris Johnson, Milan Police Department  
Chief Daren Gault, Moline Police Department  
Chief Joseph Switzer, Monmouth Police Department  
Sheriff Darren Hart, Rock Island County Sheriff's Office  
Deputy Chief McCloud, Rock Island Police Department  
Chief Mark VanKlaveren, Silvis Police Department

#### **Others Present:**

John Reynolds, Mobile Team Training Unit IV  
Bill Petentler, Mobile Team Training Unit IV  
Amber Schaffer, Mobile Team Training Unit IV (Zoom)  
Captain Ron Erickson, Rock Island County Sheriff's Office  
Chief Nick Welgat, Kewanee Police Department (Zoom)  
Lt. Weeks, Moline PD (Zoom)  
Captain Jason Kratt, East Moline PD  
Sergeant Chad Brodersen, East Moline PD  
Acting Commander Hamer, Macomb PD (Zoom)

#### **Board Members Not in Attendance:**

Chief Chris Sullivan, Aledo Police Department  
Chief Russ Idle Galesburg Police Department  
Chief Casey Disterhoft, Geneseo Police Department  
Sheriff Travis Duffy, Hancock County Sheriff's Office  
Sheriff Jack Harlan, Knox County Sheriff's Office  
Sheriff Nicholas Petitgout, McDonough County Sheriff's Office  
Sheriff Martin Edwards, Warren County Sheriff's Department  
Executive Director Keith Calloway, ILETSB

### **III. Approval of December 21, 2022 Minutes – Chairman**

#### **a. Board Approval**

Motion by Verscheure, seconded by Hart to approve the December 21, 2022 Advisory Board Meeting minutes. Motion carried.

### **IV. Approval of Financial Report – Financial Officer**

#### **a. Board Approval**

Sheriff Terrill presented the financial report as of March 14, 2023. Motion by Swemline, seconded by Gault. Motion carried.

### **V. Training Coordinator Report – John Reynolds**

a. Reynolds presented the FY23 3<sup>rd</sup> Quarter Training Course Highlights. Chief Gault inquired about seeing if Dr. Schlosser will develop a class for chiefs and sheriffs regarding de-escalation including scenario-based training. Sheriff Hart asked about use of force and de-escalation training for corrections. Reynolds will contact Dr. Schlosser and report back to the board. Chief Gault also inquired about more executive level leadership training and suggested researching different vendors such as FBI, LLRMI and Executive Institute. Reynolds will report back to the board with information.

b. State Quarterly Board Meeting Update-Reynolds attended the ILETSB quarterly board meeting in Springfield on March 3, 2023, and the following are the highlights:

- Camera Grant opened on 2/24. \$33 million in the fund. There are 2 phases. First phase is for equipment only and is open. Second phase will open later this spring and will include data storage costs.
- We now need to use a new format for course approvals for in-house trainings. The fill-in form will be on our website with instructions.
- Professional Conduct Database Quarterly Report. When a complaint comes into the board, it will be reviewed by staff and the complaint may be called to clarify any issues although they can remain anonymous. Board will notify agency and check on the status of any investigations they have ongoing. Staff will review the investigation and/or may investigate themselves. There were 175 complaints in 2022. 136 were agency reported and 39 by citizens. There were no hearings held and 33 officers were decertified. 8 out of 13 members of the Law Enforcement Certification Review Panel have been appointed. The Governor has 4 appointments but so far has only appointed 3. The Attorney General has 9 appointments but so far has only appointed 5.
- Sauk Valley Community College Police Academy started their first BLE class in January 2023. They have been approved for 2 more this year. One class will start on April 24<sup>th</sup> and the other on August 21<sup>st</sup>.

c. In-service training—New course outline. Reynolds advised that ILETSB is requiring a new outline be used for certification of all courses. The new outline and information will be on the website soon. Any questions, please contact Training Coordinator Reynolds.

### **VI. Part Time Basic Law Enforcement Training Report –**



- a. Status Report on PTBLE. Petentler advised that another part-time academy is scheduled to start April 22, 2023, that was moved back from March 11, 2023. If all pass the POWER test, then we should have 14 students.

## **VII. ILETSB – No one attended on behalf of ILETSB.**

## **VIII. Unfinished Business**

- a. By-laws committee. Chief Gault reviewed the problem statement and proposed revision to reduce the number of board members to address the issue of having a quorum at all meetings. The number of board members would go from 23 to 13. He also mentioned that the Governor's COVID waiver for Open Meetings Act executive order will be ending soon. Language was added at the request of ILETSB to our by-laws that only actively certified officers and not subject to decertification proceeding are eligible to vote as board members. There was not much discussion on these by-law changes. Motion by Gault and seconded by Johnson to adopt the by-law changes as recommended by the committee and distributed to all members. Motion carried. Sheriff Terrill agreed to be on the nomination committee along with staff members John Reynolds and Bill Petentler. All nominations for the new board should be emailed to Sheriff Terrill before the next meeting.

- b. Annual Audit. Our auditor, Shane Aldrich, was sick and unable to present his report at the December meeting. He joined us today and summarized the audit. 2 findings in the audit. The first is one that is recurrent on our audits that deems that MTTU IV does not have sufficient internal controls over the financial reporting process due to inadequate staffing (not having a CPA on staff). Aldrich said that this is found on most non-profits due to not employing a comptroller like position. The second finding is that MTTU IV underspent the grant funds. Management will reconcile the expenses on a quarterly basis and let the auditor know if funds will not be spent. Motion by Gault and seconded by Swemline. Motion carried.

## **IX. New Business**

- a. FY24 Grant Application. Reynolds advised that he completed the budget application and ILETSB asked for us to use last year's numbers with this year's rates for IMRF, FICA and insurance rates. Due to the decrease in IMRF and FICA rates, the budget request came in about \$2,500 less than last year. Budget request is for \$413,598.68. Motion by Ramsey and seconded by Hart to approve the budget request. Motion carried.

- b. Dues notices. Reynolds advised that dues notices will be sent out soon for FY24 dues. The dues will stay at \$85 per officer.

- c. Auxiliary Officers and MFT training. Reynolds advised that there was a MTTU IV accidental shooting at training about 5 years ago during a firearms class. Many agencies have been inquiring lately about MFT for Auxiliary Officers and we have been working with our insurance company and counties and municipalities to make sure the auxiliary officers are covered under the county or municipality's insurance. Classes are currently being scheduled for these but it has been a slow process. Also, ILETSB sent a letter several years ago requiring an equitable fee for costs incurred in training auxiliary officers for MFT courses.

- d. Course Vetting Policy. Reynolds advised that a course vetting policy is required for the ILETSB grant. Reynolds sent out the policy in a previous email and summarized it. Motion by Gault and seconded by Switzer to approve the policy. Motion by Ramsey and seconded by Verscheure to amend

the policy to include MTTU IV checking on the cost that vendors charged other MTUs during the vetting process. Original motion carried. Amended motion carried.

**X. Advisory Board Meeting Dates and Location — Chairman**

- a. MTTU IV Meeting – June 21, 2023 @ 1801 Windish Drive, Galesburg, IL.
- b. MTTU IV Meeting – September 20, 2023 @ 1033 7<sup>th</sup> Street, Suite 102, East Moline, IL.

**X. Adjournment — Chairman**

Motion by Gault, seconded by Swemline to adjourn. Motion carried. Meeting adjourned at 10:52 am. Chief Jerel Jones thanked the board and advised that he is stepping down as chief in Macomb to take the Police Chief job in Flossmoor, Illinois. Jones received a round of applause.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Chris Johnson", written in dark ink.

Chief Chris Johnson  
Secretary